



Great North Business Incubator
Stop Hunger. Join us for Sustainable Development

Project Management Course

Maximum Delegates 8; Money Back Guarantee

Overview

Beyond Prince2 - Dealing with the People

This project management course focuses on people skills rather than a methodology such as PRINCE. It's an opportunity for you to look at the way you handle and manage the people in your projects. It will help you create productive teams, defuse conflict, get quicker buy-in and use effective delegation to move projects forward.

There are a number of good project management processes out there but, as always, a process is only as good as the people running it. So, while there is some focus on process in this course, the primary focus is about getting the best out of the people involved – including you.

Project Management Course Objectives

- Understand the project, the process & the manager
- Understand how you involve people in your project
- Defining exciting project outcomes
- Generating ideas
- Motivating the project management team
- Communication as a project management tool
- Practical tools and techniques
- Which stages of the process to use them
- Giving effective feedback
- What to do when things are going well
- What to do when they're not
- Moving projects on to a successful outcome

Project Management Course Programme

We tailor all our courses to reflect the needs of the delegates on the day. The course content may include many of the exercises listed below, and any additional material that the trainers feel

is relevant.

The Project Manager and the Process

We start first with you as a project manager what you already have and what you need to support you in the process so you get the most out of the project and your team. Sometimes it might be less about what you know and more about who you know! We look at the soft skills needed at different stages in the project management process from setting objectives, through implementation, to successful completion.

Starting out on your Project

Great outcomes

The first step in managing any project is deciding what the outcome is meant to be. Then we can look at how we go about achieving it. Most of us recognize that a project will have a desirable business outcome but what about the people involved?

Including you! Looking at what you and others want from the project in terms of personal benefits will help to motivate the whole team to deliver.

Getting the ideas for the Project

We take a look at how to facilitate discussions; opening up and generating ideas that will take the project forward, before closing down the options and making decisions.

Project Management Planning

Who, what, why

We'll take a look at who you need to rope in to your project management team to get the outcome you want, the roles they play and how to get buy in from them, especially when they are not under your direct control.

Getting commitment to the Project

What is the nature of commitment and how do you get it from people?

Getting the Project message out

Once your project management plans are in place, we have some tips and techniques for communicating effectively with those that need to know, upwards, downwards and sideways!

Project Implementation

Keeping Control of the Project

The project is in full flow and you want to look and feel like you are in control. We'll take a look at how you can achieve good project management with some simple exercises that help to keep you in the driving seat.

Delegating Project Tasks

Delegation can be a double-edged sword. You get to pass on jobs to other people but how do you build the trust relationship that gives you peace of mind, knowing the job will be done (almost!) as well as you would have done it yourself.

The best laid plans of mice and men...

So, your project management plans were great but things aren't quite working out that way, we have a couple of great tools and techniques for dealing with people who haven't delivered, or for letting others know that things aren't going to plan in a way that still comes across as professional and in control.

Project Buster

We have a great project management process for getting stuck projects unstuck so that you can move closer to your ideal outcome. It is a process that looks at the issues from different angles, encourages creativity in thinking up solutions and ends with a commitment to moving things on.

Of course, we can't guarantee that your projects will all flow smoothly from now on but with this Project Management Course under your belt we hope you will have a better idea of why things panned out as they did, what worked and what didn't, to give you a head start for your next project.

Project Management Style

The final exercise of the day. Delegates will be asked to acknowledge what it is that they do well and will get feedback from their colleagues on what they see that works about them.

All delegates will be issued with relevant hand-outs to remind them of the Project Management Course work.

- Handouts used during the course
- Excursion to one of South Africa resort area
- New supportive material
- Recommended reading
- Photos of the day to help further their progress

Course Details

Workshop 1 Course Date	11 March 2019- 20 March 2019
Workshop 2 Course Date	22 April 2019- 30 April 2019
Workshop 3 Course Dates	3 June 2019- 13 June 2019
Workshop 4 course Dates	5 August 2019- 15 August 2019
Workshop 5 Course Dates	7 October 2019- 17 October 2019

Price Per Person	\$ 3 120-00
Accommodation	\$ 720. 00 for 12 days including Bed and Breakfast