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 Great North Business Incubator

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***The training starts here, Empower and Perform! Join us for Sustainable Development***

**BUSINESS PLANNING AND GENERAL MANAGEMENT (BPGM) COURSES**

**Training Programme Calendar 2020**

 **All course fees are inclusive of Accommodation which includes B&B, lunches, Training material, All logistics and Excursion**

**We also do inhouse as and when requested in your backyard. Group bookings for the same course enjoy a 5% discount**

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| **2** | **BPM** |  | **BUSINESS PLANNING AND GENERAL MANAGEMENT COURSES** |
|  |  | **Dates** | **Course Costs****In US dollars** |
| CIA PART1 : Essentials of Internal Auditing | 6 days | 6/04/-10/04/2020 | **$ 2 650** |
| CIA PAR2: Practice of Internal Auditing | 6 Days | 01/06-09/06/2020 | **$ 2650** |
| CIA Part 3: Business Knowledge for Internal Auditing  |  6 Days | 03/08/- 08/08/2020 | **$ 2650** |
| IT General Controls for Auditor |  5 Days | 7/09/-11/09/2020 | **$ 2550** |
| IT General Controls for Auditors |  5 Days | 26/10/- 30/10/2020 | **$ 2650** |
| Strategic Marketing Communications( SMC) | 5 days | 9/03/-13/03/2020 | **$2350** |
| Quality Management Training (QMT) | 8 days | 06/07-10/07/2020 | **$2650** |
| Business Strategy for HR Leaders (BSHRL) | 10 days | 9/03/-13/03/2020 | **$3350** |
| Business Relationship Management (BRM) | 5 days | 4/05- 08/05/2020 | **$2250** |
| Portfolio Management ( PMO) | 10 days | 06/07-17/07/2020 | **$ 3550** |
| Facilities Management ( FM) | 10 days | 06/07-17/07/2020 | **$ 3650** |
| Conducting Performance Appraisals |  6 days | 04/05-08/05/2020 | **$2550** |
| Information and Knowledge Management | 6 days | 04/05-9/05/202007/09/2020 | $ 2550 |
| Electronic Records Management |  7 days | 13/04/-17/04/2020 | **$ 2550** |
| Monitoring and Evaluation of Policies, Programs and Projects  | 10 Days |  08/06- 12/06/2020 | $ 3550 |
| Supply Chain Management: Strategy and Planning for Effective Operations, Short Course  | 7 Days | 07/09- 12/09/2020 | $2550 |
| Business planning and Strategy development ( BPSD) | 6 Days | 03/08- 07/08/2020 | $ 2550 |
|  Motivating People in the workplace | 5 Days | 21/06/- 26/06/2020 | **$ 2450** |
| Executive Assistants, PA and Administrators (EAPAA project management training) | 6 days | 02/03/- 06/03/2020 | **$ 2550** |
| Problem Solving and Decision Making (PSDM) | 6 days | 01/06/-05/06/2020 | **$ 2550** |
| Leadership, Management Strategy and Business Ethics (LMSBE) | 7 days | 08/06/- 12/06/2020 | **$2650** |
| Business Ethics and Corporate governance for Executive management  | 5 Days | 7/09/-11/09/2020 | **$2650** |
| Management and Leadership (MD) | 6 days | 13/07/- 17/07/2020 | **$2550** |
| Coaching, Mentoring and Guidance | 5 days | 21/06/- 26/06/2020 | **$ 2350** |
| Training Development , Management, eLearning and Techniques | 6 Days | 16/11/- 22/11/2020 | **$ 2550** |
| Leadership and Change management for Board, and Executives | 5 days | 05/10/- 09/10/2020 | **$2650** |
| Information Technology Project Management (ITPM) | 10 Days | 10/08/- 21/08/2020 | **$3550** |
| Team building and Building relationship at work | 5 Days | 13/07- 17/07/2020 | **$2550** |
| Entrepreneurship Development for Lecturers and TVETs management TOT | 6 Days | 14/09/- 19/09/2020 | **$ 2550** |
| Strategic Talent Management (STM) | 6 days | 22/07-26/07/2020 | **$ 2550** |
| Strategic Human Resources management and Organisational development ( SHRMOD) | 6 days | 19/10/- 23/10/2020 | $ 2550 |
| Diplomacy for Executive Assistants, PAs and executive managers | 5 Days | 18/05/- 23/05/2020 | $ 2650 |
| Strategic Planning and Management ( SPM) | 5 Days | 19/10/-23/10/2020 | **$ 2650** |
| Financial Management for non-financial professionals ( FMNFP) | 10 Days | 16/03/-27/03/2020 | $3750 |
| Advanced Secretarial services for Administrator (ASA) |  5 Days | 02/03/- 06/03/2020 | **$2450** |
| Records keeping and Archive Management ( RARM) | 6 Days | 09/03- 13/03/2020 | $ 2550 |
| Integrated marketing and communications | 6 Days | 11/05/- 16/05/2020 | $ 2550 |
| Improving Employee Performance  | 5 Days | 20/04/- 25/04/2020 | $2550 |
| Effective Business Presentations and Etiquette | 5 Days | 25/05/-30/05/2020 | $ 2550 |
| Effective Negotiation and Leadership Skills ( ENLS) | 6 Days | 14/09- 19/09/2020 | $2550 |
| Advanced Project Management ( EPM) | 6 Days | 22/06/-27/06/2020 | $2650 |
| Succession Planning  | 5 Days | 3/08-07/08/2020 | $ 2250 |
| Employee Wellness and Health management | 5 Days | 3/08-07/08/2020 | $ 2350 |
| Time Management &Stress Management (TMSM) | 5 Days | 01/06/-05/06/2020 | $2550 |
| Organizational skills for Secretaries, Personal Assistants and Office administrators (OSSPAOA) | 6 days | 06/04/-11/04/2020 | $ 2550 |
|  Business Management for Engineers, Technologist, Doctors, Artisans etc. (BMETB) | 7 days | 08/06/- 14/06/2020 | $2550 |
| Intercultural Communication in organisations | 5 Days | 12/10/- 17/10/2020 | $2550 |
| Training Needs Analysis , Skills Audit and Training Techniques  | 5 Days | 20/04/- 25/04/2020 | $2550 |
| Corporate governance in the public and private sector environment | 5 Days | 07/11/-12/11/2020 | $ 2650 |
| Effective and Advanced business writing | 6 Days | 13/07/-18/07/2020 | $2550 |
| Enterprise Risk Management ( ERM) COSCO  | 6 days | 09/11/-14/11/2020 | **$ 2650** |
| Business Incubation Management PROGRAM (BIM) | 10 Days | 04/05- 15/05/2020 | **$ 3770** |
| Master Class Performance, Consulting and Management Training short course  | 6 Days | 10/06/-15/06/2020 | **$ 2550** |
| Building Winning Teams to Achieve Corporate Objectives | 5 Days | 18/05- 22/05/2020 | **$ 2550** |
| Women Directors Short Course | 5 days | 23/03/-27/03/2020 | **$ 2550** |
| Conflict Management and Resolution | 5 days | 2/11/-7/11/2020 | **$ 2550** |

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